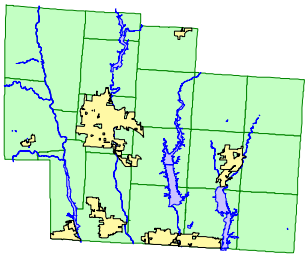

Delaware County Regional Planning Commission

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Scott B. Sanders, AICP, Interim Executive Director

In an effort to maintain consistency within subdivision projects, DCRPC asks applicants to follow the following Nomenclature Policy:

For divisions of lots within existing subdivision plats:

(Subdivision Name), Lot # (0000), Division # (1)

Subdivision Name = This references the original subdivision name, including any Section or Phase information.

Division # = This designation references the number of divisions that have occurred since the lot was platted. For example, the first division of the platted lot would be titled "Division #1" and the next division would be titled "Division #2."

Lot # = This references the original subdivision lot number(s) that is/are being subdivided.

Example using nomenclature: *"North Orange Subdivision, Section 1, Phase 3, Lot #6605, Division #1"*

The plats being submitted that contain these further divisions should only include a new permanent lot number for the lot(s) being created.

Effective 12/8/2007

For identifying various divisions of subdivisions into sections, phases and parts:

_____ Subdivision, Section (2), Phase (B), Part (I)

Section = The term used to identify major subdivisions of a subdivision development (label using Arabic Numerals).

Phase = The term used to identify the divisions of a section of a subdivision (labeled alphabetically using upper case).

Part = The term used to identify the division of a phase of a subdivision (labeled using Roman Numerals).

Example using nomenclature: "Bland Acres Subdivision, Section 2, Phase A, Part II"

(if needed, parts could be split and labeled by using lower case letters.
Example: XYZ Subdivision, Section 1, Phase A, Part IIa)

Effective 6/7/2001

Please contact our office with any questions regarding this nomenclature.